

**Vermont Commission on Women's  
HEALTH, SAFETY, AND CIVIL RIGHTS COMMITTEE  
Meeting Minutes  
February 13, 2018 | 8:00 a.m.**

**Present:** Carol Buchdahl (Chair), Lisa Senecal, Mary Daly

**Presiding:** Carol Buchdahl

**Recording:** Lilly Talbert

**Meeting called to order at 8:03 a.m.**

**1. Review of agenda and approval of minutes**

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Carol proposed that the group review and approve meeting minutes during face-to-face meeting time at tomorrow's meeting.

**2. Topics for Discussion**

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- The group reviewed and suggested edits for a new VCW document, **Sexual Harassment in the Workplace: Bystander Options**.
- The group reviewed and provided edits to Carol's document, containing policies pertaining to the committee's purview of Health, Safety, Civil and Legal Rights from **VCW's policy manual**. Lilly will submit a draft to the group with those edits.

**3. Next steps**

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The committee will convene in person during the February VCW meeting. Next phone meeting is Tuesday March 13<sup>th</sup>, 8 a.m.

**Meeting adjourned at 8:31 a.m.**