

State of Vermont
Vermont Commission on Women
126 State Street
Montpelier, Vermont 05633-6801
women.vermont.gov

[phone] 802-828-2851
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Vermont Commission on Women

Meeting agenda

September 10, 2021 | 9:30 a.m. – 1:30 p.m. | ONLINE meeting – contact VCW for access information
(VCW staff will attend the meeting from the VCW offices to provide physical access,
but this meeting is designed to be attended online by everyone)

TIME	AGENDA ITEM	WHO	INTENDED OUTCOMES
9:30 – 1:30	1. VCW internal strategic planning discussion		✓ Strategic planning

State of Vermont Personal Expense Claim
(Not to be used by State of Vermont employees)

**AAF6A
(04/09)**

Name	Town of Residence	Department/Board or Commission
		Vermont Commission on Women

Address

Position Title	2021 Reimbursement Rate is \$0.56 per mile
Commissioner	

Date	Explanation or reason for payment	Travel		Meals			Lodging	Other	Per Diem	Total
		Miles	Amount	Breakfast	Lunch	Dinner				
TOTALS										

A B C D E F G

I certify under the pains and penalties of perjury, that the foregoing is a correct statement of the time actually spent, mileage actually and constructively traveled, and amount necessarily incurred or paid by me in the discharge of my duties. (32 V.S.A. 464)

Claimant's Signature	Date	Supervisor's Approval	Date
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VISION processing only:	BU: 03310 Dept: 3310000000 Fund: 10000 Mileage Acct: 518300 Per Diem Acct: 506000
Update the withholding information on the voucher as needed:	Total amount reportable on a 1099 (Column G/Per Diems)
	Total amount NOT reportable on a 1099 (Column A-F)
	Total expense reimbursement