

State of Vermont
Vermont Commission on Women
 126 State Street
 Montpelier, Vermont 05633-6801
women.vermont.gov

[phone] 802-828-2851
 [toll free] 800-881-1561

Vermont Commission on Women

Meeting agenda

Friday, September 20, 2024 | 9:30 a.m. – 2:00 p.m.
 109 State St, 4th floor conference room, Montpelier VT
 Please note that photo ID is required to enter this building

Zoom: <https://us06web.zoom.us/j/84767250549?pwd=p4QnYCuxR5RfJ9ZxdEa4jVPwtDaFkT.1>

Meeting ID: 847 6725 0549 Passcode: 269423

Telephone: 1-312-626-6799

Meeting facilitator: Esther Charlestin

Time	Item	Who	Outcomes
9:15	<i>Arrival, coffee & tea, greetings</i>		
9:30	1. Meeting called to order 2. Approve agenda 3. Approve minutes of June 21, 2024 4. Welcome and introductions activity	Esther Esther Esther	Open meeting VOTE VOTE Welcome commissioners, staff, advisors, and guests
10:15	5. Annual review and affirmation of group agreements Group agreements are on page 2 of this agenda	Esther	VOTE
10:25	6. Priorities for the year	Esther	VOTE Determine FY25 priorities
12:00	LUNCH		
12:30	7. Committee structure and operations	Esther	VOTE Determine committees, structure, and organization for FY2025
1:30	8. Updates and announcements	Esther & Staff	Share information

VERMONT COMMISSION ON WOMEN GROUP AGREEMENTS

Adopted September 9, 2022 – affirmed October 20, 2023

In meetings of the Vermont Commission on Women, we agree that we will:

- ❖ Treat all who are in the meeting with respect and dignity
- ❖ Listen openly to each other with curiosity and interest
- ❖ Take space, make space, hold space – this means:
 - Share as much of our authentic selves as we are comfortable with
 - Step back to allow others to speak, so that no one is dominating the conversation
 - Create opportunities for the voices that have minority opinions
- ❖ When we disagree, we do so with respect for each other's perspectives
- ❖ Be aware of our own body language and use it to communicate respect
- ❖ Acknowledge and take into consideration those perspectives that are not represented by people in the room
- ❖ Take responsibility for the impact of our words and actions on each other
- ❖ Bring self-awareness of our own state of mind, emotions, and influences
- ❖ Remember that we come to the space with differing understandings of how we communicate
- ❖ Understand we all make mistakes
- ❖ Be patient with ourselves and others
- ❖ Share the job of holding each other accountable to these agreements