

**Vermont Commission on Women
Women in the Criminal Legal System Committee
Meeting Minutes**
Tuesday, January 7, 2025 | 2:00 pm – 3:00 pm
Virtual meeting

Commissioners present: Kate Lucier and Sophia Rabe

Commissioners absent: Linda Joy Sullivan and Ashley Messier

Staff present: Em O'Hara and Ellie Lane

Facilitating: Em O'Hara

Recording: Em O'Hara

Meeting called to order at 2:30 pm.

1. Welcome and greetings

Brief check-in among Committee members.

2. Approve November meeting minutes

Kate made a motion to approve the minutes. All approved.

3. Chittenden Regional Correctional Facility (CRCF) visit debrief and future planning

Discussion with a debrief from the December 20, 2024, CRCF visit:

- Prioritize meeting with anyone who is justice-involved at CRCF, not only the Restorative Justice Council members

Create potential questions for CRCF focus groups:

- Ask different people five years later to see how much similarities/differences there are in the responses
- General quality of life questions
- What kinds of things do you think would have been useful to you while you were still in the community in order to access services? This could better inform what services are needed in community once released.
- Theme or topic-based structure for the focus groups rather than open-ended questions

5. Identify next steps

Em to ask Kathy about whether we can see the responses that were asked of justice-involved women in the past and coordinate next visit date(s).



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Adjourned at 2:50 pm.

Next meeting: Tuesday, January 28, 2025, from 2:00 pm to 3:00 pm.