

Vermont Commission on Women

Meeting agenda

Friday, September 8, 2023 | 9:30 a.m. – 12:30 p.m.

93 Pilgrim Park Rd, Waterbury Village Historic District, VT

This meeting is an in-person meeting, but if you need to join remotely there is a Zoom option:

<https://us06web.zoom.us/j/87231683630?pwd=aXlw0VUSDzK3I2YzNpOWt1bEZRQT09>

Meeting ID: 872 3168 3630 Passcode: 104880

Meeting facilitators: Esther Charlestin and Sarah Mell

Welcome and Introductions
Approve [minutes of June 21, 2023](#)
Other business

PROPOSED AMENDMENTS TO THE AGENDA to be approved at the meeting

Time	Item	Who	Outcomes
9:15	<i>Arrival, coffee, tea, and snacks, greetings</i>		
9:30	1. Meeting called to order	Esther & Sarah	Open meeting
	2. Approve agenda		VOTE
	3. Review Group Agreements (attached)		
	4. Approve minutes of minutes of June 21, 2023		VOTE
9:35	5. Group Building	Esther & Sarah	Welcome all
10:00	6. Framing of work for the year	Esther & Sarah	Planning
10:45	BREAK		
11:00	7. Committee planning	Esther & Sarah	Establish committees for FY2024
11:30	8. Public forums planning	Esther & Sarah	Planning
12:00	9. Staff updates	Staff	Share information
12:25	Closing		

VERMONT COMMISSION ON WOMEN GROUP AGREEMENTS

Adopted September 9, 2022

In meetings of the Vermont Commission on Women, we agree that we will:

- ❖ Treat all who are in the meeting with respect and dignity
- ❖ Listen openly to each other with curiosity and interest
- ❖ Take space, make space, hold space – this means:
 - Share as much of our authentic selves as we are comfortable with
 - Step back to allow others to speak, so that no one is dominating the conversation
 - Create opportunities for the voices that have minority opinions
- ❖ When we disagree, we do so with respect for each other's perspectives
- ❖ Be aware of our own body language and use it to communicate respect
- ❖ Acknowledge and take into consideration those perspectives that are not represented by people in the room
- ❖ Take responsibility for the impact of our words and actions on each other
- ❖ Bring self-awareness of our own state of mind, emotions, and influences
- ❖ Remember that we come to the space with differing understandings of how we communicate
- ❖ Understand we all make mistakes
- ❖ Be patient with ourselves and others
- ❖ Share the job of holding each other accountable to these agreements