

## Vermont Commission on Women

### Meeting agenda

Friday, October 20, 2023 | 10:00 a.m. – 1:00 p.m.

Asa Bloomer building, 2nd Floor, room #266

88 Merchants Row, Rutland

Or join virtually on [Teams](#)

Meeting facilitators: Esther Charlestin and Sarah Mell

Time	Item	Who	Outcomes
9:45	<i>Arrival and greetings – no coffee or tea at this one, but please feel free to bring your own, and if you can get one from a local Rutland business, all the better</i>		
10:00	1. Meeting called to order	Esther & Sarah	Open meeting
	2. Approve agenda		VOTE
	3. Approve minutes of <a href="#">June 21, 2023</a> and <a href="#">September 8, 2023</a>		VOTE
10:15	4. Our shared priorities	Esther & Sarah	Planning
10:45	5. Revisit and affirm VCW Group Agreements (see below)	Esther & Sarah	VOTE
11:00	6. Commissioner roles	Cary	Discussion
11:15	7. Committee Organization	Esther & Sarah	Planning
11:30	8. Staff/commissioner/advisor updates	Staff	Share information
11:45	<b>BREAK</b>		
12:00	9. Public forum	Esther & Sarah	Information sharing
1:00	Closing		

## VERMONT COMMISSION ON WOMEN GROUP AGREEMENTS

Adopted September 9, 2022

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In meetings of the Vermont Commission on Women, we agree that we will:

- ❖ Treat all who are in the meeting with respect and dignity
- ❖ Listen openly to each other with curiosity and interest
- ❖ Take space, make space, hold space – this means:
  - Share as much of our authentic selves as we are comfortable with
  - Step back to allow others to speak, so that no one is dominating the conversation
  - Create opportunities for the voices that have minority opinions
- ❖ When we disagree, we do so with respect for each other's perspectives
- ❖ Be aware of our own body language and use it to communicate respect
- ❖ Acknowledge and take into consideration those perspectives that are not represented by people in the room
- ❖ Take responsibility for the impact of our words and actions on each other
- ❖ Bring self-awareness of our own state of mind, emotions, and influences
- ❖ Remember that we come to the space with differing understandings of how we communicate
- ❖ Understand we all make mistakes
- ❖ Be patient with ourselves and others
- ❖ Share the job of holding each other accountable to these agreements