

Vermont Commission on Women

Meeting agenda

October 8, 2021 | 8:30 a.m. – 10:30 p.m. | ONLINE meeting – contact VCW for access information
 (VCW staff will attend the meeting from the VCW offices to provide physical access, but the meeting will work best when attended online)

Time	Agenda item	Who	Intended outcomes
8:30 – 8:45	1. Welcome and introductions	Kellie	✓ Welcome & intros
	2. Approve minutes of September 10, 2021 and minutes of June 9, 2021	Kellie	✓ VOTE on approving minutes
8:45 – 8:50	3. Racial Equity work <ul style="list-style-type: none"> Note: unfinished conversation at September meeting - facilitated discussion to happen at November meeting 	Kellie	✓ Check in on racial equity work and flag for discussion at November meeting
8:50 – 9:10	4. Staff Updates <ul style="list-style-type: none"> VCW budget Women veterans #makeworkworkforus Change The Story VT Women in Leadership and Public Life report Sexual assault in the National Guard Women's correctional facility planning 	Cary/Lilly/ Hannah	✓ Share information ✓ Provide opportunity to ask questions
9:10 – 9:30	5. Committee structure proposal <ul style="list-style-type: none"> Staff proposal for committees 	Cary	✓ Respond to staff proposal for committees ✓ Create committees
9:30 – 10:25	6. VCW principles/values <ul style="list-style-type: none"> Continuation of planning process at September 10, 2021 meeting 	Lisa	✓ Discuss draft principles/values generated at Sept meeting ✓ Create small working group to continue to refine draft principles/values
10:25 – 10:30	7. Announcements	Lisa	✓ Share information

State of Vermont Personal Expense Claim
(Not to be used by State of Vermont employees)

**AAF6A
(04/09)**

Name	Town of Residence	Department/Board or Commission
		Vermont Commission on Women

Address

Position Title	2021 Reimbursement Rate is \$0.56 per mile
Commissioner	

Date	Explanation or reason for payment	Travel		Meals			Lodging	Other	Per Diem	Total
		Miles	Amount	Breakfast	Lunch	Dinner				
TOTALS										

A B C D E F G

I certify under the pains and penalties of perjury, that the foregoing is a correct statement of the time actually spent, mileage actually and constructively traveled, and amount necessarily incurred or paid by me in the discharge of my duties. (32 V.S.A. 464)

Claimant's Signature	Date	Supervisor's Approval	Date
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VISION processing only:	BU: 03310 Dept: 3310000000 Fund: 10000 Mileage Acct: 518300 Per Diem Acct: 506000
Update the withholding information on the voucher as needed:	Total amount reportable on a 1099 (Column G/Per Diems)
	Total amount NOT reportable on a 1099 (Column A-F)
	Total expense reimbursement